



South Carolina Department of Agriculture  
Consumer Services Division  
P.O. Box 11280  
Columbia, South Carolina 29211

Hugh E. Weathers, Commissioner

**SERVICEPERSONS OF COMMERCIALWEIGHING AND MEASURING DEVICES  
LICENSE RENEWAL APPLICATION**

Under Section 39-9-65 ET SEQ of the South Carolina Code of Laws, the South Carolina Department of Agriculture registers servicepersons of commercial weighing and measuring devices. A Registered Serviceperson has the authority to remove an official rejection tag or mark placed on a weighing or measuring device by the authority of the Commissioner; place in service, until such time as an official examination can be made, a weighing or measuring device that has been officially rejected; and place in service, until such time as an official examination can be made, a new or used weighing or measuring device. The Registered Serviceperson is responsible for installing, repairing, and adjusting devices such that the devices are adjusted as closely as practicable to zero error and that the device meets all the specifications, tolerances, and other technical requirements in National Institute of Standards and Technology Handbook 44.

All Serviceperson licenses expire each year on August 31st. Please return your license application, a fee of \$25.00 and proof of calibration of your test standards to the Department of Agriculture.

\_\_\_\_\_  
(Applicant Name)

\_\_\_\_\_  
(Name of Business)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
(City, State) (ZIP Code)

\_\_\_\_\_  
(Telephone Number)

- Type(s) of commercial weighing or measuring devices that you will be installing and/or repairing:

\_\_\_\_\_  
(i.e. scales, liquid measuring devices, vehicle tank meters, LP gas meters, mass flow meters, etc.)

- Do you have available sufficient standards and equipment to adequately test in accordance with the notes section of the applicable code in NIST Hand-book 44, "Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices", those devices that you intend to install and/or repair? Yes\_\_\_\_\_ No\_\_\_\_\_
- Are you familiar with the specifications, tolerances and other technical requirements in NIST Handbook 44 for those commercial weighing and measuring devices that you intend to install and/or repair? Yes\_\_\_\_\_ No\_\_\_\_\_
- List any other state(s) in which you are registered as a repairperson of weighing and measuring devices. \_\_\_\_\_
- All standards used for servicing and testing commercial weighing and measuring devices must be calibrated by a state standards laboratory once every two years.**

**FOR OFFICE USE ONLY**

Receipt No. \_\_\_\_\_

Check Name: \_\_\_\_\_

Check No. \_\_\_\_\_

Check Amt: \_\_\_\_\_

Fund No. \_\_\_\_\_ **3035.C**

License Fee **\$25.00**

Amount Enclosed \_\_\_\_\_

Return application, registration fee and **proof of calibration** for standards to:

South Carolina Department of Agriculture  
Consumer Services Division  
PO Box 11280  
Columbia, SC 29211

You may obtain additional forms online at:  
[www.scd.a.state.sc.us](http://www.scd.a.state.sc.us) and click the Forms link

For assistance, please contact Gwen Daniels,  
[gdaniels@scda.sc.gov](mailto:gdaniels@scda.sc.gov), or Carol Fulmer,  
[cfulmer@scda.sc.gov](mailto:cfulmer@scda.sc.gov), or call 803-737-9690.

Email Address: \_\_\_\_\_

Would you like to receive your renewal notice by email? Yes No

**I hereby certify that the information furnished on this form is true and correct and that I am fully qualified to install, service, repair, or recondition whatever devices for which competence is being registered. All installations and/or repairs that I perform will be done in accordance with the South Carolina Weights and Measures Law (Section 39-9-10 etc.) and the latest edition of NIST Handbook 44, "Specifications, Tolerances, and Other Technical Requirements for Weighing and Measuring Devices".**

\_\_\_\_\_  
(Signature of Serviceperson)

\_\_\_\_\_  
(Signature of Company Owner or Manager)